

# Potts & Monger Sanitation, Inc.

## Recycling Collection Services

### SORT 1—NEWSPAPER

#### NEWSPAPER

Place separate from other paper in brown paper bag or bundle with only string or twine

- Once bundled or bagged, paper may be set inside recycling bin or placed next to the bin at curbside
- all newspaper inserts acceptable



#### Magazines and Catalogs

- glossy and non-glossy accepted

#### Telephone Directories

- covers do not need to be removed

#### Kraft Brown Paper Bags

- paper grocery bags

#### Corrugated Cardboard

- cardboard boxes
- pizza boxes—only if no food residue



#### Paperboard (Chipboard)

- cereal boxes
- pasta boxes
- clothing boxes
- tissue boxes



#### Wet Strength Carrier Stock

- carriers for beer and soda

#### Frozen Food Boxes

- cream colored paperboard containers used to hold frozen foods

#### Junk Mail

- brochures
- advertisements
- flyers
- post cards
- greeting cards
- window envelopes



#### Mixed Paper

- stationery
- computer paper
- notebook paper
- typing paper
- post-it/notes
- bold envelopes



NO food residue

#### MILK CARTONS / DRINK BOXES

Must be empty, rinse & flattened (straws may be included)

- gable top milk and juice cartons
- juice boxes



### RECYCLING COLLECTION GUIDELINES

#### Preparation of Materials

- Non-paper materials may be mixed together inside your recycling container.
- Do not place recyclable materials in plastic bags.
- All recyclable materials should be rinsed free of food with caps/lids removed.
- Paper items must be separated from non-paper items in the following fashion:
  - Bag newspaper separately or place loose in a recycle bin with other paper items.
  - Bag all other paper product items together
  - Newspaper and other paper items may be bundled and placed inside or next to bin.
- Flatten all corrugated cardboard boxes, paperboard, and wet strength carrier stock and remove any non-paper packing material.
- Cut or fold corrugated cardboard into 3' x 3' pieces, to fit into truck compartments. Please no food residue.
- To reduce the chances of materials being blown away on windy days, please place a paper bag of newspaper on top of the bin.

### SORT 2 - NON-PAPER MATERIALS

Mix all the following together in your recycling bin  
Remove caps and lids from all containers

#### PLASTIC

##### PET (#1) Plastic Bottles & Containers

- 2-liter soda bottles
- plastic beverage containers
- plastic plates and trays
- plastic flower pots
- other #1 non-bottle shaped containers



##### HDPE (#2) Plastic Bottles & Containers

- laundry detergent
- milk and water bottles
- margarine tubs
- shampoo and personal care bottles
- other #2 non-bottle shaped containers
- plastic cups
- baby wipe container

##### PVC (#3) Bottles

- health and beauty-aid bottles

##### LDPE (#4) Bottles and Containers

- ice cream tubs
- misc. dairy product containers
- margarine tubs

##### PP (#5) Bottles and Containers

- yogurt tubs
- sour cream tubs
- misc. condiment bottles
- cottage cheese tubs
- syrup bottles

##### Polystyrene (#6) Plastic Containers & Packing Material

- plastic deli containers
- yogurt cups
- cottage cheese containers

##### OTHER (#7) Containers

##### Plastic 6- & 12- pack rings

##### Film Plastic & Plastic Wrap

NO plastic bags—Please return these items to store

NO Styrofoam or Packing Peanuts

NO motor oil, anti-freeze, pool chemical, or other hazardous waste containers

#### METAL CONTAINERS

Rinse clean of food or other products

- aluminum cans
- aluminum foil
- steel or tin cans
- aluminum baking trays/pie plates
- empty paint cans - lids off, must be scraped clean



NO Gasoline Cans

NO Aerosol Cans

#### GLASS CONTAINERS

Rinse clean of food or other products

Remove all caps and lids

- bottles and jars only
- brown, amber, and clear glass

NO mirrors or window glass accepted

NO plates, pottery, or ceramics accept-



#### General Provisions

- There is no limit to the number of recycling containers you may set out for collection.
- Stickers are not required on recycling containers.
- Please write your address on your recycling containers to assist in recovery if lost or stolen.

Potts & Monger has recycling totes for rent.  
For Details, call us at (570) 345 - 6201